

## SOUTHERN CALIFORNIA CONFERENCE POP WARNER LIVE SCAN INSTRUCTIONS

UPS	UPS	UPS
703 Pier Ave	2110 Artesia Blvd	1601 N Sepulveda
Suite B	Redondo Beach	Manhattan Beach
Hermosa Beach	424-297-1237	310-545-1260
424-340-5253	Base Rate \$25	Base Rate \$25
Base Rate \$25	Add'l Fee for DOJ	Add'l Fee for DOJ
Add'l Fee for DOJ	<b>Live Scan Hours</b>	<b>Live Scan Hours</b>
<b>Live Scan Hours</b>	<b>8:30 - 6:00 pm M-F</b>	<b>9:30 - 1:30 pm</b>
<b>9:00-6:30 M-F</b>	<b>Sat. 9:00 - 4:00 pm</b>	<b>3:00 - 5:00 pm</b>
<b>Sat. 9:00 - 2:30 pm</b>		<b>Sat. 10:00 - 4:00pm</b>

Arrive half an hour early as these places stop their live scan machines at exactly the time it says.

Only Live Scans done for Southern California Conference (SCC) WILL BE ACCEPTED. We do not accept live scans done for other agencies or law enforcements as those reports can't be sent to us. There are other vendors who can perform Live Scans. The ones listed here are just conveniently located to our area.

If you've been live scanned in the last four years with Southern CA Conference (LAPW), you do not need to do it again.

### THE FOLLOWING POSITIONS REQUIRE A LIVE SCAN:

- All Association Board members, Weigh Masters, Field Commissioners, Player Agents
- Head Coaches & Assistant Coaches
- Equipment Managers & Adult Trainers
- Team Managers & Asst. Team Managers
- Team Photographers

\*Note: Coach Trainees and Student Demonstrators DO NOT REQUIRE Live Scan. They are underage.

POSITIONS MUST BE APPROVED BY THEIR ASSOCIATION PRIOR TO LIVE SCAN.

1) Applicant will complete two copies of the BCII8016 Live Scan form. The forms and a

valid photo ID will be taken to a Live Scan Operator. **Please write Association name next to the "Volunteer" on Authorized Applicant Type. Your legal name must be on the Live Scan Form.**

2) There will be a fee for the Live Scan Operator. SCC or your association/charter does not reimburse for Live Scans.

3) The Live Scan Operator will sign and assign an ATI number to both copies, they keep one and return one to the applicant. **The applicant (you) MUST turn in a copy to Player Agent in your organization.**

**Applicant should also keep their own copy.**

NO ID BADGE WILL BE ISSUED WITHOUT LIVE SCAN BEING SUCCESSFULLY PASSED.

**Until you are badged, you cannot be on the field.**

ALL VOLUNTEERS MUST BE LIVED SCANNED AND CLEARED BEFORE July 25  
Live scans can take 3 days to 3 weeks so it is imperative to get this done ASAP.

Any questions, contact Nikki Vasquez at [nikkidvasquez@yahoo.com](mailto:nikkidasquez@yahoo.com)